ОНВ	Date Issued: August 10, 1999	
DEVELOPMENT POLICY	Date of Last Revision: September 1, 2022	
DONOR PRIVACY POLICY	Approved by Board of Directors: August 13, 2024	

OHB values the names, personal information and relationship histories of the friends and donors securely held and managed in our possession.

It is the policy of OHB to not rent, sell or loan its proprietary constituent name lists or other constituent personal information to any other individual or unaffiliated organization. "Personal Information" is information that personally identifies a constituent (friend or donor). Such information includes but is not limited to name, address, telephone number, email address and relationship history. OHB collects and securely stores constituent personal information.

## A. Exchange Acquisition List

To help decrease the cost of donor acquisition for direct mail purposes, OHB may on occasion exchange donor names and information with other organizations or charities with whom we share common values and purpose, for a similar number and type of donor names.

## B. **Donor Confidentiality**

An existing donor of OHB may request that their name, address and or/giving information not be shared with any other entity. Such requests will be complied with immediately and completely.